

LEMBAR JADWAL KEGIATAN SELAMA KERJA PRAKTIK



Nama Perusahaan : PT OB Furni Interindo

Nama Lengkap : Syifa Puspita

NIM : 20161002002

Periode Magang : 30 September – 28 Desember 2019

No	Date	Description
1	Senin, September 30, 2019	Databased breakdown (Email list checked)
		Databased Garansi agustus 2019
		Databased Garansi september 2019
2	Selasa, Oktober 1, 2019	Pin Rakernas Named
		Instagram Story Design
3	Jumat, Oktober 4, 2019	Layout Gemilang Flyer Produk
		Create Powerpoint Rakernas
4	Sabtu, Oktober 5, 2019	Create Certificate Rakernas
5	Senin, Oktober 7, 2019	Create QCard
6	Selasa, Oktober 8, 2019	Make Design Roll Up Showroom 55*140
7	Jumat, Oktober 11, 2019	(Continue) Make Design Roll Up Showroom 55*140
8	Sabtu, Oktober 12, 2019	Briefing (Revisi Design)
9	Selasa, Oktober 15, 2019	Revisi Instagram Story Design


		Revisi Layout Gemilang Flyer Produk
		Revisi Design Roll Up Showroom 55*140
10	Kamis, Oktober 17, 2019	(Continue) Revisi Instagram Story Design
		(Continue) Revisi Layout Gemilang Flyer Produk
		(Continue) Revisi Design Roll Up Showroom 55*140
11	Jumat, Oktober 18, 2019	Instagram Story Content Design (Workouts Plan)
12	Sabtu, Oktober 19, 2019	Instagram Story Content Design (Diet Plan)
13	Senin, Oktober 21, 2019	(Continue) Instagram Story Content Design (Diet Plan)
14	Selasa, Oktober 22, 2019	(Continue) Layout Gemilang Flyer Produk
15	Jumat, Oktober 25, 2019	Instagram Content (Semangat Gajian)
16	Sabtu, Oktober 26, 2019	(Continue) Instagram Content (Semangat Gajian)
17	Senin, Oktober 28, 2019	Instagram Feed Swipeable Tips 11.11
18	Selasa, Oktober 29, 2019	Instagram Story Tips 11.11
19	Jumat, November 1, 2019	Instagram Trampoline Content (Video Trim & Instagram Feed)
20	Sabtu, November 2, 2019	Masking Human Element
21	Senin, November 4, 2019	Banner Pejaten Village
22	Jumat, November 8, 2019	Dokumentasi Gathering Bandung
23	Sabtu, November 9, 2019	Dokumentasi Gathering Bandung
24	Senin, November 11, 2019	Banner Pejaten Village
		Edit Photo Gathering Bandung

		Edit Video Gathering Bandung
25	Selasa, November 12, 2019	Edit Video Gathering Bandung
26	Jumat, November 15, 2019	Edit Video Gathering Bandung
27	Sabtu, November 16, 2019	Scripting Info 5 OFIT
28	Senin, November 18, 2019	Design Banner Transtudio
		Scping Info 5 OFIT
		Finding Content Material
29	Selasa, November 19, 2019	Recording Dubbing Info 5
		Edit Sound
		Edit Video Info 5
30	Jumat, November 22, 2019	Edit Sound
		Edit Video Info 5
		Meeting Concept Harbolnas 12.12
31	Sabtu, November 23, 2019	Instagram Stories Product Layout
32	Senin, November 25, 2019	Instagram Stories Promo Layout
33	Selasa, November 26, 2019	Instagram Stories Artikel Layout
34	Jumat, November 29, 2019	Instagram Stories Layout
35	Sabtu, November 30, 2019	Instagram Stories Layout
36	Senin, Desember 2, 2019	Instagram Stories Motion Layout
37	Selasa, Desember 3, 2019	Instagram Stories Layout
38	Jumat, Desember 6, 2019	Instagram Stories Layout

39	Sabtu, Desember 7, 2019	Banner Event Instagram Stories Layout Instagram Feeds Layout
40	Senin, Desember 9, 2019	Event Launching Harbolnas at Hotel Borobudur
41	Selasa, Desember 10, 2019	Instagram Stories Layout
42	Jumat, Desember 13, 2019	Brosur 2020
43	Sabtu, Desember 14, 2019	Brosur 2020
44	Senin, Desember 16, 2019	Masking item brosur 2020
45	Selasa, Desember 17, 2019	Banner Christmas Gramedia
46	Jumat, Desember 20, 2019	Web Banner Natal dan Tahun Baru
47	Sabtu, Desember 21, 2019	Web Banner Natal dan Tahun Baru
48	Jumat, Desember 27, 2019	Web Banner Natal dan Tahun Baru
49	Sabtu, Desember 28, 2019	Web Banner Natal dan Tahun Baru

Jakarta, 22 Januari 2019

Pembimbing Lapangan


Yusuf Khairudin

Mahasiswa


Syifa Puspita